

COSHH* - Critical Content of Assessment Checklist

(*Control of Substances Hazardous to Health)

The law requires that your Control of Substances Hazardous to Health (COSHH) assessment provides information that is suitable, sufficient and allows for effective management of the risks.

Do your COSHH assessments cover all of the essential detail?

Use the checklist below to ensure you have all of the main points covered in your COSHH assessment template.

For support in carrying out a COSHH assessment, please contact the Health, Safety and Welfare Team by e-mailing: safetyadvice@gov.im

Department:

Address:

Useful Links:

- HSE COSHH - <https://www.hse.gov.uk/coshh/>
- IOM Government Guidance Document - Audit Your COSHH Assessment and Controls - HSW - 116 - 09.2022
- IOM Government Guidance Document - COSHH Risk Assessment for Employees - HSW - TBC - 09.2022
- IOM Government Toolbox Talk - COSHH and Respiratory Sensitisers

COSHH Assessment Audit Tool	
Does the assessment take into account all of the following: <ul style="list-style-type: none"> • Material Safety Data Sheets • Supplier information? • HSE Guidance • Trade Information 	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Does the assessment identify the hazardous properties of the substance?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Does the assessment include details of the adverse health effects of the substance?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:

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Does the assessment include detail on the type, level and duration of exposure?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Does the assessment describe the circumstances in which exposure may occur?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Does the assessment include an estimate of volumes of hazardous substance used?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Does the assessment consider ancillary activities such as maintenance or cleaning?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Does the assessment identify relevant workplace exposure limits?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Does the assessment identify existing control measures?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Does the assessment identify planned control measures?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Have health surveillance records and trends been considered?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Have results of any workplace monitoring, such as airborne concentrations, been considered?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Where exposure involves more than one substance, have the combined effects been considered?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:



Does the assessment include details and controls for biological agents?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Does the assessment include any other information necessary to ensure effective control?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Is provision made for statutory review requirements of the assessment?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Where you employ 5 or more persons, is the assessment fully recorded in a retrievable format?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Does the assessment identify any actions necessary to maintain or achieve control of hazardous substances?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Does the assessment include details of the person or persons who carried out the work and their competence?	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:
Does the assessment include: <ul style="list-style-type: none"> <input type="checkbox"/> substances handled, stored or used in the workplace? <input type="checkbox"/> wastes? <input type="checkbox"/> by-products or fumes generated? <input type="checkbox"/> maintenance and cleaning products? <input type="checkbox"/> substances used by employees of another organisation, i.e. contractors? 	<input type="checkbox"/> Yes <input type="checkbox"/> No Comment:

