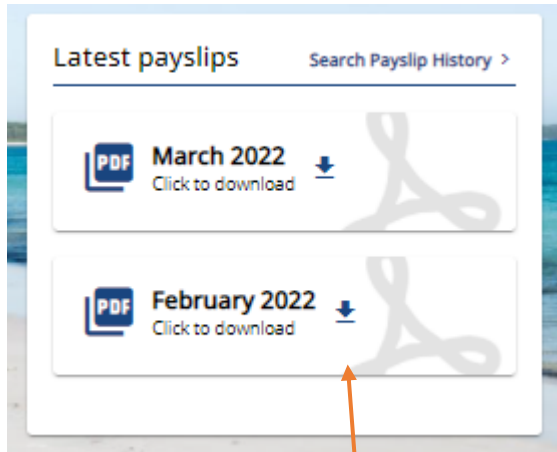


How do I view my payslip in PiP?

Step 1. Log in to **PiP For Me** and you will be taken to your home screen dashboard. Here you have a **Payslip** section.



In this section you can:

- ✓ View your latest payslips
- ✓ Search for a specific payslip (Search Payslip History)

Step 2. Click on the **payslip** you wish to view and it will open in a PDF format

Payments		Deductions		This Period	
Description	TO	Description	TO	Description	Cash
Basic Salary	1,589.17	Pay (Ded)	118.44	Basic Salary	1,589.17
				Pay (Ded)	118.44
				OT (Employee's A)	175.29
				OT (Employee's B)	1,088.11
				OT (Employee's C)	1,088.11
				OT (Employee's D)	1,088.11
				OT (Employee's E)	1,088.11
				OT (Employee's F)	1,088.11
				OT (Employee's G)	1,088.11
				OT (Employee's H)	1,088.11
				OT (Employee's I)	1,088.11
				OT (Employee's J)	1,088.11
				OT (Employee's K)	1,088.11
				OT (Employee's L)	1,088.11
				OT (Employee's M)	1,088.11
				OT (Employee's N)	1,088.11
				OT (Employee's O)	1,088.11
				OT (Employee's P)	1,088.11
				OT (Employee's Q)	1,088.11
				OT (Employee's R)	1,088.11
				OT (Employee's S)	1,088.11
				OT (Employee's T)	1,088.11
				OT (Employee's U)	1,088.11
				OT (Employee's V)	1,088.11
				OT (Employee's W)	1,088.11
				OT (Employee's X)	1,088.11
				OT (Employee's Y)	1,088.11
				OT (Employee's Z)	1,088.11

Step 3. Alternatively, click on **Search Payslip History** and a list of all your payslips will open

Step 4. Using the **start** and **end date** parameters, enter the dates of the period you wish to view your payslip for and click **Search**

Pay date	Net pay	Download
25 Mar 2022	1,699.00	
25 Feb 2022	1,699.00	
25 Jan 2022	1,699.00	

A list of the payslips within the date period will be listed below.

Step 5. Click on the pay period to view your payslip in a **short view**.

To view your payslip in a PDF format click on the **download icon**.

Step 6. Log off **PiP For Me** now if you are finished with the system

Warning: Be aware of keeping your information confidential, especially if you are using **PiP For Me** in an open or public place.

Require further assistance?

Please contact the Payroll Team on Tel: 685595 or email: payroll@gov.im

