

PIP For My Team

Your team member's holiday balance explained (HMD Consultant)

The example below is an individual who has 30 days annual leave plus an additional 5 days carried forward for the annual leave year.

Holiday entitlement summary
▼ MENU

Employment details

Position/s → Position Consultant

Period details

Leave year → Holiday period dates 01/04/2020 - 31/03/2021

Length of service as of 01 April → Length of service at relevant date 2 year(s) 0 month(s) 0 day(s)

T&C's Annual leave/TOIL → Scheme name HMD Consultant Annual Leave

Organisation start date → Membership dates 01/04/2018 -

Entitlement for period

360 hours	(320 hours
Pro Rata)	40 brought
forward	

Ignore this pro rata figure (points to 360 hours)

Leave carried forward (points to 40 brought forward)

Entitlement:
This figure is your team members annual leave entitlement which includes:

- annual leave entitlement e.g. 30 days (240 hours)
- any annual leave carried forward to this leave year e.g. 5 days (40 hours)
- 10 bank holidays scheduled for this year (80 hours)

= 360 hours (45 days in total)

If they work part time or started part way through the year, this balance will reflect the pro rated entitlement.

From	To	Duration	Remaining entitlement
03/06/2020	03/06/2020	8	352
07/07/2020	09/07/2020	24	328
13/10/2020	13/10/2020	8	320

Scheduled holidays (points to 03/06/2020 to 03/06/2020)

Duration: Number of hours deducted from balance as per team members working pattern (points to 8, 24, 8)

Remaining holiday entitlement = 40 days (320 hours)
This is the balance your team member will see in **PIP For Me** (points to 320)

Latest HMD Consultant Annual Leave Provisions from 2021 HMD Pay Award

Completed Years' Service	Annual Leave Allowance	Annual Leave Allowance in hours	Annual Leave Allowance plus 10 Public Holidays in Hours
Up to 7 years	32 days	256	336

Completed Years' Service with IOMG Manx Care/DHSC	Annual Leave Allowance	Annual Leave Allowance in hours	Annual Leave Allowance plus 10 Public Holidays in Hours
7 years+	34	272	352

Bank holidays

10 bank holidays are rolled up into your team member's holiday balance. When using their bank holiday allocation, your team member will need to request a Personal Holiday in PiP For Me (Employee Self Service).