

PROPOSED AMENDMENT TO THE PSC CS Regs 2015

Ref:	Amendment PSC CS Regs 2015 – 15-052
Re:	PSC CS Reg F9 – Calculating leave allowance for an incomplete year
Proposal:	To amend text to show that proportionate allowances of annual leave will be rounded to the nearest half hour.
Existing Regulation:	<p>A) Appointments commencing after the start of the leave year</p> <p>When a civil servant is appointed after the start of the leave year, only a strictly proportionate part of his annual leave allowance should be regarded as accruing in respect of each completed week's service in that year. The proportionate allowance should be rounded up to the nearest half day.</p> <p>B) Employment ends during the leave year (resignation, retirement or death)</p> <p>The leave allowance due to a civil servant who resigns, retires or dies in service during the course of the leave year, is a strictly proportionate part of his annual leave allowance accruing in respect of each completed week's service in that year. The proportionate allowance should be rounded up to the nearest half day.</p> <p><small>Last updated: 24 April 2014 - Amendment No. 14-001</small></p>
Proposed Amendment:	<p>A) Appointments commencing after the start of the leave year</p> <p>When a civil servant is appointed after the start of the leave year, only a strictly proportionate part of his annual leave allowance should be regarded as accruing in respect of each completed week's service in that year. The proportionate allowance should<u>will</u> be rounded up to the nearest half day<u>hour</u>.</p> <p>B) Employment ends during the leave year (resignation, retirement or death)</p> <p>The leave allowance due to a civil servant who resigns, retires or dies in service during the course of the leave year, is a strictly proportionate part of his annual leave allowance accruing in respect of each completed week's service in that year. The proportionate allowance should<u>will</u> be rounded up to the nearest half day<u>hour</u>.</p> <p><small>Last updated: January 2019 - Amendment No. 15-052</small></p>

Agreed and authorised by:

Signed on behalf of

Signed on behalf of Unite

Signed on behalf of the

Prospect

M. C. Herel

Date: 27-3-19

the Union

S. Halsam

Date: 27/3/19

Commission

J. Hall

Date: 27/3/17

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For Office of Human Resources Use Only

Instruction for implementation:

Passed to... *Bryan Douglas*

By... *Ruth Hussey*

Date... *28/03/19*

An IOM Government All Staff Notice prior to implementation is*/is not* required (*please delete as appropriate)

Signed *[Signature]*

Head of Industrial Relations and Policy Section

Date MOA updated:

Website... *[Signature]*

Date... *28-03-2019*

Previous PSC Memorandum of Agreement amendment reference (if any) :	
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<u>Notes/Special Instructions:</u> Communication to Pay Sections required
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