

PROPOSED AMENDMENT TO THE PSC MOA 2015

Ref:	Amendment PSC MOA 2015 – 15-055
Re:	PSC MOA Article 17 – Annual Holidays - Annual leave allowance for incomplete years
Proposal:	To amend text to show that proportionate allowances of annual leave will be rounded to the nearest half hour.
Existing Regulation:	<p>9. When an employee is appointed after the start of the leave year, only a strictly proportionate part of the annual leave allowance should be regarded as accruing in respect of each completed month’s service in that year. The proportionate allowance should be rounded up to the nearest half day.</p> <p>10. Where an employee's employment terminates for whatever reason during the course of the leave year, the allowance due is a strictly proportionate part of the annual leave allowance appropriate as accruing in respect of each completed month’s service in that year. The proportionate allowance should be rounded up to the nearest half day.</p>
Proposed Amendment:	<p>9. When an employee is appointed after the start of the leave year, only a strictly proportionate part of the annual leave allowance should be regarded as accruing in respect of each completed month’s service in that year. The proportionate allowance should will be rounded up to the nearest half <u>hourday</u>.</p> <p>10. Where an employee's employment terminates for whatever reason during the course of the leave year, the allowance due is a strictly proportionate part of the annual leave allowance appropriate as accruing in respect of each completed month’s service in that year. The proportionate allowance should will be rounded up to the nearest half <u>dayhour</u>.</p> <p><u>Last updated January 2019 Amendment: PSC 15-055</u></p>

Agreed and authorised by:

Signed on behalf of
Prospect

M. C. Herald

Date: 5-2-2019

Signed on behalf of Unite
the Union

J. Adams

Date: 21/2/19.

Signed on behalf of the
Commission

A. M.

Date: 12/12/18.

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For Office of Human Resources Use Only

Instruction for implementation:

Passed to..... *Bryan Douglas*

By..... *Ruth Hussey*

Date *21/2/19*

An IOM Government All Staff Notice prior to implementation ~~is~~*/is not* required (*please delete as appropriate)

Signed *[Signature]*
Head of Industrial Relations and Policy Section

Date MOA updated:

Website *[Signature]*

Date..... *21-02-19*

Previous PSC Memorandum of Agreement amendment reference (if any) :	
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Notes/Special Instructions: Communication to Pay Sections required
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