

PROPOSED AMENDMENT TO THE PSC CS Regs 2015

Ref:	Amendment PSC CS Regs 2015 – 15-053
Re:	PSC CS Reg F14 Deferment of leave
Proposal:	To amend text to show that proportionate allowances of annual leave will be rounded to the nearest half hour.
Existing Regulation:	<p>F14 Deferment of leave</p> <p>With effect from the 2012/13 annual leave year, (ie 1 April 2012) the accumulation of leave from year to year is permitted only to the extent that a civil servant may carry over up to 12 days' leave which may be taken during the next leave year.</p> <p>With effect from 1 October 2013 this allowance, which may be taken during the next leave year, will be pro rata for part time staff proportionate to the number of full days or hours worked in the week.</p> <p>The current full working week for a civil servant is 37 hours over 5 days. This is the basis for the pro-rata calculations.</p> <p>The proportionate allowance for part time staff should be rounded up to the nearest half day.</p> <p>For the calculation of carry over for civil servants who work non-standard working patterns advice should be sought from the Office of Human Resources, HR Advisers.</p> <p>Last updated: 24 April 2014 - Amendment No. <u>14-001</u></p>
Proposed Amendment:	<p>F14 Deferment of leave</p> <p>With effect from the 2012/13 annual leave year, (ie 1 April 2012) the accumulation of leave from year to year is permitted only to the extent that a civil servant may carry over up to 12 days' leave which may be taken during the next leave year.</p> <p>With effect from 1 October 2013 this allowance, which may be taken during the next leave year, will be pro rata for part time staff proportionate to the number of full days or hours worked in the week.</p> <p>The current full working week for a civil servant is 37 hours over 5 days. This is the basis for the pro-rata calculations.</p> <p>The proportionate allowance for part time staff should will be rounded up to to the nearest half day<u>hour</u>.</p> <p>For the calculation of carry over for civil servants who work non-standard working patterns advice should be sought from the Office of Human Resources, HR Advisers.</p>

Last updated: ~~24 April 2014~~ January 2019 - Amendment No. ~~14-00115-053~~

Agreed and authorised by:

Signed on behalf of
Prospect

Signed on behalf of Unite
the Union

Signed on behalf of the
Commission

Michael Charles Hens

S Hulsall

[Signature]

Date: 12-12-18

Date: 21/2/19

Date: 12/12/18

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For Office of Human Resources Use Only

Instruction for implementation:

Passed to..... Bryan Douglas

By..... Ruth Hussey

Date 2/2/19

An IOM Government All Staff Notice prior to implementation is*/is not* required (*please delete as appropriate)

Signed 
Head of Industrial Relations and Policy Section

Date MOA updated:

Website 

Date..... 21-02-19

Previous PSC Memorandum of Agreement amendment reference (if any) :	
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<u>Notes/Special Instructions:</u> Communication to Pay Sections required
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