

OFFICIAL SECRETS ACTS

DECLARATION

Declaration to be signed by members of Government Departments on appointment and, where necessary, by non-civil servants on first being given access to Government information.

My attention has been drawn to the provisions of the Official Secrets Acts, which are set out on the back of this document, and I am fully aware of the serious consequences which may follow any breach of those provisions.

I understand that the sections of the Official Secrets Acts set out on the back of this document, cover material published in a speech, lecture, or radio or television broadcast, or in the Press or in book form. I am aware that I should not divulge any information gained by me as a result of my appointment to any unauthorised person, either orally or in writing, without the previous official sanction in writing of the Department appointing me, to which written application should be made and two copies of the proposed publication be forwarded. I understand also that I am liable to be prosecuted if I publish without official sanction any information I may acquire in the course of my tenure of an official appointment (unless it has already officially been made public) or retain without official sanction any sketch, plan, model, article, note or official documents which are no longer needed for my official duties, and that these provisions apply not only during the period of my appointment but also after my appointment has ceased. I also understand that I must surrender any documents etc, referred to in Section 2(1) of the Act if I am transferred from one post to another, save such as have been issued to me for my personal retention.

Signed

Date

Please complete the following in CAPITAL letters: -

Name

Department

Grade

EXTRACT FROM THE OFFICIAL SECRETS ACTS, 1911 AND 1920

Section 2 of the Official Secrets Act, 1911, as amended by the Official Secrets Act, 1920, provides as follows: -

2. (1) If any person having in his possession or control any secret official code word, or pass work, or any sketch, plan, model, article, note, document, or information which relates to or is used of this Act, of which has been entrusted in confidence to him by any person holding office under Her Majesty, or which he has obtained or to which he has had access owing to his position as a contract made on behalf of Her Majesty, or as a person who is or has been employed under a person who holds or has held such an office or contract, -
- a) communicates the code word, pass work, sketch, plan model, article, note, document, or information to any person, other than to whom he is authorised to communicate it, or a person to whom it is in the interests of the State his duty to communicate it; or
 - b) uses the information in his possession for the benefit of any foreign power or in any other manner prejudicial to the safety or interests of the State;
 - c) retains the sketch, plan, model, article, note, or document in his possession or control when he has no right to retain it or when it is contrary to his duty to retain it or fails to comply with all directions issued by lawful authority with regard to the return or disposal thereof; or
 - d) fails to take reasonable care of, or so conducts himself as to endanger the safety of the sketch plan, model, article, note, document, secret official code or pass word or information;

that person shall be guilty of a misdemeanour.

- (1A) If any person having in his possession or control any sketch, plan, model, article, note, document, or information which relates to munitions of war, communicates it directly or indirectly to any foreign power, or in any other manner prejudicial to the safety or interests of the State, that person shall be guilty of a misdemeanour.
- (2) If any person receives any secret official code word, or pass word, or sketch plan, model, article, note, document or information, knowing, or having reasonable ground to believe, at the time when he receives it, that the code word, pass word, sketch, plan, model, article, note, document or information is communicated to him in contravention of this Act, he shall be guilty of a misdemeanour, unless he proves that the communication to him of the code word, pass word, sketch, plan, model, article, note, document, or information was contrary to his desire."

Section 1 (2) of the Official Secrets Act, 1920, provides as follows:-

- (2) If any person -
- a) retains for any purpose prejudicial to the safety or interests of the State any official document, whether or not completed or issued for use, when he has no right to retain it, or when it is contrary to his duty to retain it, or fails to comply with any directions issued by any Government Department or any person authorised by such department with regard to the return or disposal thereof: or
 - b) allows any other person to have possession of any official document issued for his use alone or communicate any secret official code word or pass word so issued, or, without lawful authority or excuse, has in his possession any official document or secret official code word or pass work issued for the use of some person other than himself or on obtaining possession of any official document by finding or otherwise, neglects or fails to restore it to the person or authority by whom or for whose use it was issued, or to a police constable: or
 - c) without lawful authority or excuse, manufactures or sells, or has in his possession for sale any such die, seal or stamp as aforesaid.

he shall be guilty of a misdemeanour"